

SIGNATURES	<p>The inspector and the licensee or his/her representative must sign and date all pages of the inspection report.</p>
	<p>The signature of the licensee or his/her representative certifies that the person received a copy of the inspection. It does not necessarily mean that the person agrees with the findings of the inspection. Any disagreements about the inspection findings should be referred to the appropriate Regional Office.</p> <p>Date: The date on the inspection report should be:</p> <ul style="list-style-type: none">• for the inspector - the date the inspection report was written• for the licensee or his/her representative - the date a copy of the inspection report was received. <p>The date on the inspection report may be different from the date the inspection was actually conducted if the inspection or the inspection report took multiple days to complete.</p> <p>Refusal to sign: If the licensee or his/her representative refuses to sign the inspection report:</p> <ul style="list-style-type: none">• state in the signature block “Licensee (or Representative) refused to sign the report.”• leave a copy of the inspection report with the licensee or representative, if possible and• send the licensee a copy of the inspection report by certified, return receipt mail, even if a copy was left with him/her or a representative at the time of the inspection